



DEPARTMENT OF THE ARMY
GENERAL OFFICER ORGANIZATION
STREET ADDRESS
CITY, STATE ZIP CODE

OFFICE SYMBOL (ARIMS Record Number)

DATE

MEMORANDUM FOR Director, Prevention, Readiness and Resilience ATTN: Ready and Resilient and Training Division (DAPE-AR-ART), 300 Army Pentagon, Washington, DC 20310-0111

SUBJECT: Alternate Suicide Prevention Training

1. Overview. This memorandum serves to inform on alternate XX training and to provide the necessary information for review and shared learning.
2. Plan. [insert unit name] will field [insert name of training] to address [insert harmful behaviors, risk and protective factors here].
 - a. Training assurance and DoD Core Competency Requirements.
 - Identify how the training developed was designed to meet DoD Suicide Prevention Training Competency Framework IAW AR 600-92.
 - b. Training modality, duration, and frequency.
 - Unit name designs training in accordance with AR 350-70.
 - Unit name conducts the training using small group and interactive discussions, is XX min in length, and occurs quarterly,
 - c. Measurable learning objectives.
 - To gauge the effectiveness of our training program, we established the following measurable learning objectives: [insert specific objectives, i.e participants will demonstrate the ability to recognize warning signs with 80% accuracy by the end of the training]
 - d. Coordination.
 - Identify the personnel involved in developing alternate training [The Suicide Prevention Program Coordinator, Installation Prevention Advisory Group (for integrated primary prevention activities) Behavioral Health, Chaplain, and XX contributed to the development of the alternate training.]
 - e. Evaluation component.
 - Identify the plan and the personnel who will be responsible for evaluating the alternative training plan.

3. POC Information

Signature Block